Statement prepared by [add writer’s name here]

Re: Name: [add patient’s name here] NHI: [add NHI]

Date of birth: [add date of birth here] Date of death: [add date of death here]

CSU number: [add CSU number here, if available]

1. I write this report at the request of Coroner [add name]
2. My name is [add full name]. I qualified in medicine with [add degree] from the University of [add university] in [add year]. My further qualifications include [add any further qualifications, including specialist college etc]. I am currently working as [add position held], a position I have held since [add year].
3. I was involved in the care of [name of deceased] from [add date] to [add date].
4. I would like to start by expressing my sincere condolences of the family and friends of [name of deceased], for their sad loss.
5. This statement has been prepared on the basis of the contemporaneous medical records and from my memory of my involvement in [name of deceased]’s care.
6. Medical History
   1. [List medical history including all significant medical conditions and the dates they were diagnosed and any details which may be relevant. Pay particular attention to the past history which is relevant to the cause of death].
7. Medications
   1. [provide list of medications, including doses and indications and if relevant when started/stopped.].
8. Include a paragraph explaining the background or history of the patient if they have a medical history dating back many years eg an overview of their mental health.
9. [Chronology – provide an outline of your involvement over the recent year(s) in the patient’s care. This may be several paragraphs, usually one for each consultation. The consultations should be in chronological order with accurate dates. Begin with the most distant in time. A copy of the medical notes is not the appropriate format – the account should be written in a narrative style (as though presenting to a colleague) describing each relevant encounter with the deceased. If you recall details which are not in the notes, this should be clarified with ‘I recall that...’ For each consultation you should briefly outline the history, the examination findings, your working diagnosis and your rationale for that diagnosis. Your management plan should be outlined and any follow up that was arranged. Make sure you explain any medical terms used. If you have been involved in the patients care for many years, you do not need to cover every consultation in detail but you can summarise the earlier care and focus on the last year in more detail. If you are describing a consultation that the patient had with another clinician, include their full name and as a professional courtesy, you may ask them to review the draft before it is sent to the Coroner, so they can confirm the description of the care they provided is correct]. [You should also include all relevant referrals and whether the patient was under the care of specialist or other services at the time or close to their death].
10. [name of deceased] was last seen on [add date] by [name] when [he/she] presented with [include here a more detailed description of your last consultation/encounter with the patient. This should include details of the history and examination, diagnosis and management plan].
11. [Here you need to address any specific questions which have been asked by the Coroner. Each question should have its own paragraph].
12. [In many cases the Coroner may ask whether the patient was subject to any orders – use this paragraph, only if this question is asked of you]. To the best of my knowledge, [add name of deceased] was not subject to an order under the Mental Health (Compulsory Assessment and Treatment) Act 1992, the Substance Addiction (Compulsory Assessment and Treatment) Act 2017 or the Intellectual Disability (Compulsory Care and Rehabilitation) Act 2013 at the time of [his/her] death.
13. I had no further involvement in [name of deceased]’s care after [add date]. [You may also want to make comment if anything significant occurred subsequent to your last consultation, or regarding how you heard about the death].

[Please ensure each paragraph is numbered]

Signed:

Date: