

MEMBERSHIP SCHEME OF CO-OPERATION SAMA

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Please complete all parts of this form in **BLACK INK** and **BLOCK CAPITALS** and return to: **South African Medical Association. PO. Box 74789, Lynnwood Ridge, Pretoria 0040.** For enquiries please telephone: 0800 225 677 (Toll free), (012) 481-2070 or fax: (012) 481-2061, 0866 358 810. Email: mps@samedical.org.

If your application for membership of MPS is approved, it will be dated from the day following receipt of your application unless you specify a later start date in the box to the right: (DD/MM/YYYY)

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Section A – Personal details

Title	Country of practice
First name	Country of permanent residence
Surname	Address for correspondence
Maiden/previous name if any	
Date of birth (DD/MM/YYYY)	
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
ID number	Postcode (zip or postal area)
Nationality	Email address
Membership category (see Membership grade sheet)	Daytime telephone
Which hospital are you working in? (If applicable)	Evening telephone
HPCSA registration number (or other registration authority in Southern Africa) Your application may be delayed if this is not provided.	Cell number
	Main specialty
	Fax number

IMPORTANT! – Please read the following

- Please note – we do not provide indemnity for doctors employed by the state in respect of claims arising from their professional practice in state facilities, because the state provides indemnity for these employees. We do however provide non-indemnity membership to state doctors, which affords them all the other benefits of membership.**
- As part of our normal process, we may approach your previous indemnity or insurance organisation for your claims history. This process will take a minimum of 15 working days.
- Failure to disclose full and accurate details about your previous history, practice and income may invalidate your membership which means you are not entitled to any advice or assistance from MPS.
- When completing the previous history section on pages 2 and 3 you must account for any gaps in your indemnity or insurance history during the last 10 years and also any break in clinical practice during the previous 2 years.
- We will not assist with any matter arising from an incident pre-dating your MPS membership.
- If you are leaving a claims made insurance contract, please ensure you have notified your previous provider of any adverse incident of which you are aware, that could become a claim. You should also check with the provider whether any closing payment is required to secure “run-off” cover for any future claim which may arise from an incident pre-dating your MPS membership.
- You may cancel your membership at the end of any subscription period by giving us prior notice, or during a subscription period upon two months’ notice.

Please note that signing the declaration on page 8 indicates acceptance of the following requirements:

Members must keep MPS informed of their current address and any changes in their professional circumstances. Failure to notify us of any change of address or scope of practice could result in the suspension and/or the withdrawal of the benefits of membership and/or the cancellation and/or the termination of your membership. MPS is not an insurance company. The benefits of MPS membership are granted at the discretion of Council and are subject to the terms and conditions of the MPS Memorandum and Articles of Association, as amended from time to time.

Section B – Previous History  PLEASE READ THE IMPORTANT INFORMATION BELOW

In this section you must include details of any matter in which you have been named or involved. Please include any pending, unresolved or closed issues, even those already reported to MPS. If necessary please continue your answers on page 7. Please note that failure to disclose full and accurate details about your previous history may delay your application and/or if you are accepted into membership could result in the suspension and/or withdrawal of membership benefits and/or the cancellation and/or termination of membership.

1. **Have you had any professional indemnity/insurance before?** Yes (Please go to Q2) No (Please go to Q3)

2. **Please give the name of all other organisations and the dates during the last 10 years which you were a member or policyholder. If you were previously a member of MPS, please give your membership number and your full name at the time** (if it has changed).

Organisation	From DD/MM/YYYY	To DD/MM/YYYY	MPS number	Full Name	Other membership or policy number

3. **Have you at any stage practiced without professional indemnity during the last 10 years (ie, Please exclude any period(s) protected by state, employer, insurer or MDO indemnity)?** (If in doubt please indicate YES.) If you answer YES please confirm the dates and the reasons below.

Yes No

4. **Have there been any breaks in your clinical practice of more than 6 months in the last 2 years?** (If in doubt please indicate YES.) If you answer YES please confirm the dates and the reason for any gap. Please also provide details of any continuous professional development or refresher training that has been undertaken.

Yes No

5. **Have you ever previously been refused professional indemnity/insurance including a decline to renew or had it withdrawn/ voided?** (If in doubt please indicate YES.) If you answer YES please provide a summary in your own words providing dates and reasons, including copies of any correspondence.

Yes No

6. **Have you had any non-standard terms or conditions including a non-standard subscription or premium imposed on your professional indemnity/insurance?** If you answer YES please provide date and full details. (If necessary please continue on a separate sheet)

Yes No

7. **In the last 10 years, have you had any complaint(s) arising out of your professional practice which has not been resolved at a local level (ie, within your own practice)?** If you answer YES please provide full details of the complaint(s). The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the case was lodged, name of indemnifier and the final outcome of the incident. (If necessary please continue on a separate sheet)

Yes No

8. **In the last 10 years have you been involved in any claim(s) for compensation or damages arising out of your professional practice regardless of the outcome?** If you answer YES please provide full details of the complaint(s). The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the case was lodged, name of indemnifier and the final outcome of the incident. (If necessary please continue on a separate sheet)

Yes No

9. **Are you aware of any incident(s) that might become a claim?** If you answer YES please provide full details of the incident(s). The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the case was lodged, name of indemnifier and the current status of the incident(s). (If necessary please continue on a separate sheet)

Yes No

10. **Have you ever been the subject of a disciplinary inquiry or had practice privileges refused/ withdrawn/ made conditional by a health care provider?** If you answer YES please provide full details. The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the incident(s) occurred, name of indemnifier, the final outcome of the incident and was this reported to the regulatory body. (If necessary please continue on a separate sheet)

Yes No

11. **Have you ever been subject to any referral, complaint, inquiry, investigation or hearing by any regulatory, licensing or registration body?** If you answer YES please provide full details. The details must include: date of incident, factual summary of the event, the extent of your involvement, country where the case was lodged, name of indemnifier and the final outcome of the case. (If necessary please continue on a separate sheet)

Yes No

12. **Have you been cautioned by the police or convicted of any criminal offence? (You do not need to include spent/expired convictions, or minor road traffic offences that did NOT involve alcohol or drugs.)** If you answer YES please provide full details. The details must include: date of incident, full details of the offence, the final outcome or current position and was this reported to the regulatory body. (If necessary please continue on a separate sheet)

Yes No

13. **Are there any other issues of which MPS might reasonably need to be aware when considering your application for membership?** (If in doubt please indicate YES.) If you answer YES please provide all relevant information below. (If necessary please continue on a separate sheet)

Yes No

Alternative Medicine*

- 0 hours 21–40 hours
 1–10 hours 41–60 hours
 11–20 hours 60+ hours

*If you practise alternative medicine then please also indicate which of the following procedures you perform:

- Ayurveda
 Chinese Medicine and Acupuncture
 Chiropractic
 Homeopathy
 Naturopathy
 Osteopathy
 Phytotherapy
 Therapeutic Aromatherapy
 Therapeutic Massage Therapy
 Therapeutic Reflexology
 Other (please specify below)

8: Within your private practice please indicate the average number of procedures you perform per week for each of the following:**General Anaesthesia**

- 0 procedures 16–25 procedures
 1–5 procedures 26–50 procedures
 6–15 procedures 50+ procedures

Obstetric Ultrasound

- 0 procedures 16–25 procedures
 1–5 procedures 26–50 procedures
 6–15 procedures 50+ procedures

Female Sterilisation

- 0 procedures 16–25 procedures
 1–5 procedures 26–50 procedures
 6–15 procedures 50+ procedures

Termination of Pregnancy

- 0 procedures 16–25 procedures
 1–5 procedures 26–50 procedures
 6–15 procedures 50+ procedures

Vasectomy

- 0 procedures 16–25 procedures
 1–5 procedures 26–50 procedures
 6–15 procedures 50+ procedures

9: Do you perform any private deliveries?

- Yes No

If yes, then how many private deliveries did you perform in the previous year and do you expect to perform in the current year?

Previous year (actual)

Current year (estimated)

10: Do you perform any private spinal surgery (surgical procedures performed on the spine and/or meninges)?

- Yes No

If yes, then how many procedures did you perform in the previous year and do you expect to perform in the current year?

Previous year (actual)

Current year (estimated)

11: Do you perform any private refractive laser surgery?

- Yes No

If yes, then how many procedures did you perform in the previous year and do you expect to perform in the current year? Please note that each eye treated should be counted as one procedure.

Previous year (actual)

Current year (estimated)

12: Do you undertake any private cosmetic/aesthetic treatments or procedures? (Please tick)

- Yes No – **go to question 14**

If yes, please tick all cosmetic/aesthetic treatments or procedures you undertake:

- Botox
 Chemical Peels (inc. Superficial Peels)
 Facial Sclerotherapy
 Hair Transplants
 Microdermabrasion
 Non-Permanent Dermal Fillers
 Photo-Rejuvenation (laser inc. IPL)
 Tattoo Removal
 Other (please specify below and include any surgical procedures performed eg. Liposuction).
-
-
-
-

13: What percentage of your gross annual income do you derive in total from Botox, nonpermanent fillers and superficial epidermal chemical facial peel procedures?

- 0% 51–75%
 1–25% 76–100%
 26–50%

14: How many private patients do you treat annually who have been referred to you by a commercial organisation?

- 0 patients 51–100 patients
 1–10 patients 100+ patients
 11–50 patients

15: Please indicate the number of partners, associates and locums in your private practice with the following indemnity arrangements in place:

	MPS Indemnity	Other Indemnity	No Indemnity
Partners			
Associates			
Locums			

16: Do you employ staff other than doctors who are registered with either the HPCSA and/or AHPCSA and/or SANC and/or other registration authorities in Southern Africa?

- Yes No

If yes, please indicate below the type and number you employ in your private practice who have the following indemnity arrangements in place.

	MPS Indemnity	Other Indemnity	No Indemnity
Nurse			
Nurse Practitioner			
Others (please specify below)			

17: Do you provide any private obstetric services (including ultrasound) beyond ante-natal care after 24 weeks gestation?

- Yes No

What percentage of your working time do you spend providing these services?

- 1–25% 51–75%
 26–50% 76–100%

On average how many patients in total do you provide these services to per week?

- 1–25 patients 101–125 patients
 26–50 patients 126–150 patients
 51–75 patients 150+ patients
 76–100 patients

18: Are you registered as a specialist with the HPCSA or other registration authority in Southern Africa?

- Yes No

If yes, please indicate your main specialty and if applicable your sub-specialty below.

Specialty

Sub-specialty

19: Has your professional status or job changed in the last 12 months?

- Yes No

If yes, please indicate the date of this professional change.

Date: (DD/MM/YYYY)

20: If you are registered to practise in any other Country please state which:

Will all your professional practice be carried out in the Country in which you are applying for membership?

- Yes No

If No, please provide Country and full details (If necessary please continue on a separate sheet)

Will you be involved in treating or providing advice to patients outside of the Country in which you are applying for membership? (eg, telemedicine)

- Yes No

If Yes, please provide Country and full details (If necessary please continue on a separate sheet)

21: How many patients do you treat annually who have travelled from outside Africa specifically for your treatment?

- 0 patients 51–100 patients
 1–10 patients 100+ patients
 11–50 patients

22: Give details of any other professional activities (paid, unpaid or voluntary) for which you would look to MPS for assistance in the event of an adverse incident arising. This includes any aspect of patient care that is not evidence based or for which there is not a responsible body of medical opinion who would support your management.

IMPORTANT! – Please read the following and sign below

Please note: We require you to tell us about any current claims, complaints (not resolved at local level), previous criminal convictions, disciplinary or similar issues which have not been previously notified to MPS.

IMPORTANT! – Your Personal Information and Data

When interacting with MPS, you may choose to give MPS information about your criminal convictions and offences (including alleged offences), your health, race, ethnic origin, sex life, sexual orientation and trade union membership (“Special Category Data”). This happens where that information is relevant to your membership or the actual or potential provision of advice, assistance or indemnity. We may also receive Special Category Data about you from others in connection with membership or advice, assistance or indemnity (e.g. from a complainant, claimant, witness, expert, court or regulator).

To find out more about how we collect, use and handle your data including Special Category Data, please see the Privacy Statement on our website medicalprotection.org.

When you tick the box below, you expressly consent to MPS processing your Special Category Data for the purposes of providing you with membership and its benefits (including assistance and indemnity).

I consent

You may withdraw consent to such processing by contacting MPS, but if you do so we will no longer be able to provide you with membership and its benefits.

IMPORTANT! – Please read, sign and add the current date below.

By signing and returning this form, you agree and confirm that:

- (i.) You wish to apply for membership of MPS subject to the Memorandum and Articles of Association
- (ii.) You understand that any failure to disclose full and accurate details may delay your application and/or if you are accepted into membership could result in the suspension and/or withdrawal of membership benefits and/or the cancellation and/or termination of membership
- (iii.) You understand that membership is not conferred automatically and is subject to approval by MPS
- (iv.) You acknowledge that any subscription payments made are subject to verification and that acceptance of a payment by MPS does not of itself confirm membership and/or entitlement to request benefits
- (v.) You will inform us if your personal circumstances or scope of practice change
- (vi.) We may seek information from other professional defence organisations, insurance companies, employers, and/or other third parties in respect of membership and that they may release to us such information
- (vii.) For the purposes of the South African law and The Protection of Personal Information Act (4 of 2013), we may obtain, process, retain and transfer your personal data as set out in the Privacy Statement on our website medicalprotection.org

Date **Please note must be current date**

- If you are submitting additional sheets or correspondence, please tick here
- Please check that you have completed a payment instruction form telling us how you would like to pay for your subscription and please tick here to confirm that the form is enclosed
- In order to provide you with the best possible service we would like to inform you of other products and services offered by us that we believe may be of interest to you. To opt-in to receive such information, either via post or email, please tick here.

You can update your marketing preferences by contacting us.

Please tell us why you have chosen MPS – Your comments are important to us, please tick below

- 1. Personal recommendation
- 2. Competitive subscription rates
- 3. MPS membership co-ordinator, please provide their initials:
- 4. Group arrangement
- 5. Dissatisfaction with previous organisation
- 6. Other (please provide details in the space provided)